



Seating & Table Arrangement Tips

Use our guide below to help calculate the amount of space needed for your event. Please refer to the Tables for information on seating numbers for various table sizes. Seating capacity may vary depending on the style of event or type of table service.

Chairs should be set approximately 2" away from the table to allow maximum seating. Always allow a minimum of 2' for an aisle between chairs when setting several tables in an area. Setting tables approximately 5' from each other will allow aisle space.

Facility Space Requirements:

Event Type	Square Feet Per Person
Cocktail Parties, <i>stand up</i>	5-6
Cocktail Parties, <i>some seated</i>	8
Dinner, <i>with round tables</i>	10
Dinner, <i>with banquet tables</i>	8
Cathedral Seating, <i>in rows</i>	6

Seating/Table Space Minimum Requirements:

